



## 2019 OTA SANCTION AGREEMENT

Organizing an Ontario Tennis Association (OTA) sanctioned tournament is a great opportunity to promote your facility, attract new members to your club, stimulate community involvement and generate revenue. It is essential that Tournament Directors and the host facility/Academy comply with the sanction guidelines when hosting an event. Failure to comply will jeopardize the sanction status of any future tournaments.

### **All tournament directors must agree to the following conditions to ensure that their events/tournaments are sanctioned by the OTA:**

- Initial Requests and Communication for Sanctioned Tournaments & Events must be addressed to and approved by the Tournaments Manager: Andrew Chappell: [achappell@tennisontario.com](mailto:achappell@tennisontario.com)
- Entry lists must be received in the OTA office within a reasonable amount of time (i.e. for a weekend tournament beginning on Fri., entry lists must be received before Tues. 12 noon of that same week) from the time the OTA receives a finalized entry list, please allow a minimum of 24 hours for turnaround time.
- Players names who are forwarded to the OTA office after draws have been generated are subject to a late fee of \$5.00/entry (which may be passed onto the player). Late registrants are not guaranteed entry into tournament and may still be denied entry
- Tournament Directors must update their draws online by the end of each day for the duration of the tournament (Password, User Id, and VR License) provided by the OTA
- Original working copies of results must still be faxed into the OTA office by 12 noon the following business day after the tournament is completed (typically by Mon. 12 noon)
- Any withdrawals, walkovers(w/o), defaults (def) or other code violations are to be faxed back along with results by filling out the official OTA CODE VIOLATION REPORTS and/or INCIDENT REPORTS
- ALL OUTSTANDING CLUB DUES MUST BE PAID PRIOR TO SANCTIONS BEING GRANTED.
- ALL OTA SANCTIONED TOURNAMENTS MUST USE THE OFFICIAL BALL OF THE OTA, **Pro Penn Marathon**
- PROPER SUPERVISION AND KNOWLEDGEABLE TOURNAMENT STAFF MUST BE PROVIDED DURING THE EVENT (must have proper working knowledge and can enforce OTA's Code of Conduct).
- Awards and Trophies must be provided to Finalists and Champions for each category run

• Any exceptions to the aforementioned due to extenuating circumstances must be approved by the Tournaments Manager prior to the Tournament. Otherwise, failure to adhere may result in foregoing any and/or all privileges in operating OTA sanctioned events.

*\* Rogers Rookie results are exempt from being updated online.*

**Fee Structure for OTA Sanctioned Tournaments  
Sanction Fees**

Clubs that update results online:

- \$120.00 for 1 category
- \$175.00 for 2 or more categories

Clubs that do not update online:

- \$140.00 for 1 category
- \$195.00 for 2 or more categories

Official Ball of OTA: Non-compliance Penalty\*

• Any Club that does not use the **Pro Penn Marathon** tennis ball will be subject to a non-compliance penalty fee\*

- Penalty fee is \$150. for each event in violation of this condition
- Subsequent/repeat offenders will be subject to having their privileges revoked for running and operating all OTA sanctioned events

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**Applicant's Name**

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**Club / Associate / Organization**

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