



Ontario Tennis Association

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2011 OTA SANCTION AGREEMENT

Organizing an Ontario Tennis Association (OTA) sanctioned tournament is a great opportunity to promote your facility, attract new members to your club, stimulate community involvement and generate revenue. It is essential that Tournament Directors and the host facility/Academy comply with the sanction guidelines when hosting an event. Failure to comply will jeopardize the sanction status of any future tournaments.

All tournament directors must agree to the following conditions to ensure that their events/tournaments are sanctioned by the OTA:

- **Initial Requests and Communication for Sanctioned Tournaments & Events must be addressed to and approved by the Events Manager: Andrew Chappell – achappell@tennisontario.com**
- **Entry lists must be received in the OTA office within a reasonable amount of time (i.e. for a weekend tournament beginning on Fri., entry lists must be received before Tues. 12 noon of that same week). Please allow a minimum of 24 hours for turnaround time from the time the OTA receives a finalized entry list.**
- **Players names who are forwarded to the OTA office after draws have been generated are subject to a late fee of \$5.00/entry (which may be passed onto the player). Late registrants are not guaranteed entry into tournament and may still be denied entry.**
- **Tournament Directors must update their draws online by the end of each day for the duration of the tournament (Password and User ID provided by the OTA).**
- **Original working copies of results must still be faxed into the OTA office by 12 noon on the following business day after the tournament is completed (typically by Mon. 12 noon).**
- **Any withdrawals, walkovers(w/o), defaults (def) or other code violations are to be faxed back along with results by filling out the official OTA CODE VIOLATION REPORTS and/or INCIDENT REPORTS**
- **ALL OUTSTANDING CLUB DUES MUST BE PAID PRIOR TO SANCTIONS BEING GRANTED.**
- **ALL OTA SANCTIONED TOURNAMENTS MUST USE THE OFFICIAL BALL OF THE OTA, DUNLOP GRAND PRIX**
- **PROPER SUPERVISION AND KNOWLEDGEABLE TOURNAMENT STAFF MUST BE PROVIDED DURING THE EVENT (must have proper working knowledge and can enforce OTA's Code of Conduct).**
- **Awards and trophies must be provided to Finalists and Champions for each category run**
- **Any exceptions to the aforementioned due to extenuating circumstances must be approved by the Events Manager prior to the Tournament. Otherwise, failure to adhere may result in foregoing any and/or all privileges in operating OTA sanctioned events.**

* Rookie and/or Round Robin results are exempt from being updated online up until OTA's Baseline system is upgraded to allow for this draw format

Fee Structure for OTA Sanctioned Tournaments

Sanction Fees

Clubs that update results online:

- \$95.00 for 1 category
- \$140.00 for 2 or more categories

Clubs that do not update online:

- \$105.00 for 1 category
- \$155.00 for 2 or more categories

Original working hard copies must still be faxed over to the office along with Code Violation Summary report

- Any club that does not submit their Results & Code Violation Reports by the deadline (12 noon of the next business day) will be subject to an additional \$5.00/draw fee

Late Registrants

- All late entrants to tournament (after draws have been generated) will be subject to a \$5.00/player charge at the discretion of the OTA. If not an administrative error by the club, this may be passed onto the late entrant if player is accepted into the draw.

Official Ball of OTA: Non-compliance Penalty*

- Any Club that does not use the *Dunlop Grand Prix* tennis ball will be subject to a non-compliance penalty fee*
- Penalty fee is \$150 for each event in violation of this condition
- Subsequent/repeat offenders will be subject to having their privileges revoked for running and operating all OTA sanctioned events

* U6, U8, U10 Progressive events are the **only** exceptions from this penalty until any further provisions have been made by Dunlop Canada.

Applicant's Name

Club / Associate / Organization

Applicant's Signature

Date